

Appendix G

SIM Glossary

Activity-Based Costing (ABC)

This is a methodology that measures the cost and performance of process-related activities, resources and cost objects. Resources are assigned to activities, and then activities are assigned to cost objects, such as products or customers, based on their use of activities. Activity-based costing recognizes the causal relationships of cost drivers to activities.

Activity-Based Management (ABM)

This is a discipline that focuses on the management of activities as the route to continuously improving both the value received by the customer and the profit achieved by providing this value. It includes cost-driver analysis, activity analysis, and performance measurement. Activity-based management draws on activity-based costing as its major source of data and information.

Activity Based Cost Management (ABCM)

Management and coordination of the Region's Activity-Based Costing and Activity-Based Management efforts.

Base Operating Support (BOS)

BOS includes all of the functions and sub-functions of the following Installation Management core business areas: Air Operations, Port Operations, Operations Support, Personnel Support, Housing, Facility Support, Environmental, Public Safety, and Command and Staff. Installations, or bases, are the collective property, structures, processes, and personnel which provide the physical plant that houses the force structure and allow a significant portion of the infrastructure to function. Installation management defines how the physical plant is managed and services and support are provided to the activities residing on or about the installations.

Benchmark

A standard by which something (i.e. similar activities) can be measured or judged.

Benchmarks should be established after metrics have been defined and/or identified.

They could be based on historical "good periods," the performance at the best installations, or where comparable measures can be made with private sector performance.

Capability Level (CL)

A categorization of the quantity and quality of work done and provided to others for the purposes of describing its overall value to a customer, frequently compared to a set of standards. There are four Capability Levels (CL 1, 2, 3, and 4) used in SIM based on a ten point scale. See Chapter 1 and Appendix B for more information.

Claimant

Full title of second echelon command responsible for supporting budget, e.g. Commander, U.S. Pacific Fleet.

Commander, Navy Installations (CNI)

The Commander, Navy Installations (CNI) is an Echelon II Command under the Chief of Naval Operations (CNO) and is responsible for Navy-wide shore installation management (SIM). Per the CNO Guidance for 2003, the stand up of CNI is the latest effort in the continuation of fleet and regional SIM organizational alignment that began in 1997 with the reduction of IMCs from 18 to 8. The intent of CNI is to establish a single SIM organization that will focus on installation effectiveness and improve the SIM community's ability to support the fleet.

C-Readiness Rating

A classification system that usually consists of four levels, used by the military to describe the state of a military unit with respect to its capability to accomplish its mission. See Chapter 1 for more information.

Installation Claimant Consolidation (ICC)

This CNO initiative realigns BOS resources into one major claimant for each region.

Installation Core Business Model (ICBM)

The ICBM was developed by the Installation Management Accounting Project (IMAP) to provide more accurate and consistent accounting at the installation level within the Standard Accounting and Reporting System/Field Level (STARS/FL). The Model addresses only business areas, functions, and sub-functions that are managed at the installation level and that consume BOS resources.

Navy Working Capital Fund (NWCF)

The NWCF is a separate and different financial structure from the “mission funded” financial structure of the Navy. The NWCF is a revolving fund that establishes a rate structure charged to customers which recovers the cost of operations and capitalization required to deliver the needed service.

Other Base Operations Support (OBOS)

A budget “sub-activity group” category (OB) that includes funding for twenty different functional areas under various Core Business Areas.

Regionalization

CNO initiative that is one facet of the overall push to reduce the Navy shore infrastructure cost down to reinvest funds in fleet re-capitalization. Elements include efficient use of resources, streamlined organizations, single service providers in concentration areas, and use of best business practices.

Shore Installation Management (SIM)

Shore installation management is the exercise of executive, administrative and supervisory direction and oversight over subordinate organizational layers (in the case of CNI, over regions and installations) for the delivery/provision of day to day installation services to the warfighter and other mission commanders. Installation services are those defined in the Navy's installation core business model (IMAP model), which is composed of 3 major business areas: operating forces support, community support, and base support services.

Strategic Plan

A business management tool developed by senior management to identify where the organization should be headed — a road map towards an organizational vision. The strategic plan provides the long-range perspectives that enable managers to make intelligent short and mid-term decisions that are consistent with the strategic vision.

Acronyms

ABCM	Activity Based Cost Management
ADCON	Administrative Control
AIS	Annual Inspection Summary
APCO	Association of Public-Safety Communications Officials
APF	Appropriated Funds
ATAC	Anti-Terrorism Alert Center
AT/FP	Anti-Terrorism Force Protection
BAM	Baseline Assessment Memorandum
BASH	Bird/Wildlife Aircraft Strike Hazard
BCA	Business Case Analysis
BES	Budget Estimate Submission
BOS	Base Operating Support
BRAC	Base Realignment and Closure
BSC	Balanced Scorecard
BSO	Budget Submitting Office
BSV&E	Base Support Vehicle & Equipment
CAA	Clean Air Act
CAC	Cost Account Code or Common Access Card
CAD	Computer Aided Dispatch
CBB	Capabilities Based Budget
CBM	Core Business Model
CBRNE	Chemical, Biological, Radiological, Nuclear and High-Yield Explosive
CBY	Charge Back Year
CCR	Consumer Confidence Reports
CCU	Correctional Custody Unit
CD	Child Development
CDH	Child Development Homes
CDP	Child Development Program
CFFC	Commander Fleet Forces Command
CHRIMP	Household Goods and Hazardous Material
CL	Capability Level
CMC	Command Master Chief
CMEO	Command Managed Equal Opportunity
CNATRA	Chief of Naval Air Training
CNI	Commander, Navy Installations
CNO	Chief of Naval Operations
CNRMA	Commander, Navy Region Mid-Atlantic
CNRNW	Commander, Navy Region Northwest
CNRSW	Commander, Navy Region Southwest
COB	Commissary Operating Board
CONUS	Contiguous United States

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CP	Capability Plan
CREDO	Chaplains Religious Enrichment Development Operation
CREW	CNI-Regions Environmental Weekly
CT	Combating Terrorism
CWA	Clean Water Act
CYMS	Child and Youth Management System
DeCA	Defense Commissary Agency
DERF	Defense Emergency Response Fund
DERP	Defense Environmental Restoration Program
DFAR	Defense Federal Acquisition Regulation
DoD	Department of Defense
DoN	Department of the Navy
DRID	Defense Reform Initiative Directive
DRRS	Defense Readiness Reporting System
EFD	Engineering Field Division
ELMR	Enterprise Land Mobile Radio System
EMS	Environmental Management System
EOD	Explosive Ordnance Disposal
EPA	Environmental Protection Agency
EPCRA	Emergency Planning and Community Right to Know Act
EQI	Environmental Quality Initiative
ERN	Environmental Restoration, Navy
ESA	Endangered Species Act
FA	Functionality Assessment
FAC	Family Assistance Center
FAP	Family Advocacy Program
F&ES	Fire and Emergency Services
FCAP	Facilities Condition Assessment Program
FECA	Federal Employees Compensation Act
FFE	Fire Fighting Equipment
FFSC	Fleet and Family Service Center
FFSMIS	Fleet and Family support Management Information System
FFSP	Fleet and Family Support Program
FHN	Family Housing, Navy
FISC	Fleet Industrial Supply Center
FM	Facility Management
FMB	Finance, Management, and Budget
FPCON	Force Protection Conditions
FRES	Facility Readiness Evaluation System
FRM	Facility Recapitalization Metric
FRP	Fleet Response Plan
FS	Facility Services
FSM	Facility Sustainment Model
FTE	Full Time Equivalent

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FYDP	Future Year Defense Plan
FY	Fiscal Year
GMH	General Mess Hybrid
GSE/MHE	Ground Support Equipment/Materiel Handling Equipment
HA	Homeport Ashore
HHG	Household Goods
HR	Human Resource
HRO	Human Resources Office
HSMS	Hazardous Substances Management System
ICBM	Installation Core Business Model
ICC	Installation Claimant Consolidation
IDTC	Inter-Deployment Training Cycle
IFLOLS	Improved Fresnel Lens Optical Landing System
IMAP	Installation Management Accounting Project
IMC	Installation Management Claimant
IMWG	Installation Management Working Group
iNFADS	internet Navy Facility Assets Data Store
INRMP	Integrated Natural Resource Management Plans
IPT	Integrated Process Team
IRCA	Integrated Readiness Capabilities Assessment
IRR	Installation Readiness Report
IRRS	Installation Readiness Report System
IT	Information Technology
ITT	Information Ticket and Tours
JCIDS	Joint Capabilities Integrations and Development
JSIPP	Joint Staff Installation Pilot Program
KPI	Key Performance Indicators
LMR	Land Mobile Radio
LOE	Level of Effort
MAA	Master-At-Arms
M&S	Modeling & Simulation
MEO	Most Efficient Organization
MILCON	Military Construction
MILPERS	Military Personnel
MMPA	Marine Mammal Protection Act
MMPP	Miscellaneous Metal Parts and Products
MNS	Mission Need Statements
MoM	Measures of Merit
MPN	Military Personnel, Navy
MS	Mess Management Specialist
MSC	Military Sealift Command
MSF	Magnetic Silencing Facility
MSFE	Million Square Feet Equivalent
MTBU	Millions of British Thermal Units

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MWR	Morale, Welfare, and Recreation
NADEP	Naval Aviation Depot
NAF	Non-Appropriated Funds
NAMP	Naval Aircraft Maintenance Program
NAS	Naval Air Station
NASMOD	National Airspace System Modernization
NAVOSH	Navy Occupational Safety and Health
NCA	Navy Concentration Area
NEPA	National Environmental Protection Act
NESHAP	National Emissions Standards for Hazardous Air Pollutants
NETC	Naval Education and Training Command
NFADB	Navy Facilities Assets Database
NISH	National Industries for the Severely Handicapped
NMCI	Navy-Marine Corps Internet
NPDES	National Pollutant Discharge Elimination System
NPRST	Navy Personnel Research, Studies and Technology
NPSG	Navy Strategic Planning Guidance
NROC	Navy Requirements Oversight Council
NSACA	National School-Age Care Association
NTC	Navy Training Command
NTIA	National Telecommunications and Information Administration
NWCF	Navy Working Capital Fund
O&M,N	Operations and Maintenance, Navy
O&M,NR	Operations and Maintenance, Naval Reserve
OMN/R	Operations and Maintenance/Navy and Naval Reserve
OBOS	Other Base Operating Support
OEF	Operation Enduring Freedom
OIF	Operation Iraqi Freedom
OM	Objectives Matrix
OPN	Other Procurement, Navy
OPNAV	Office of the Chief of Naval Operations
ORC	Operational Range Clearance
ORD	Occupational Requirement Document
OSD	Office of the Secretary of Defense
PAO	Public Affairs Officer
PAR	Precision Approach Radar
PCV	Passenger Carrying Vehicles
PDM	Program Decision Memorandum
POA&M	Plan of Action and Milestones
POL	Petroleum, Oil and Lubricant
POM	Program Objective Memorandum
POMS	Port Operations Management System
PPBE	Planning, Programming, Budgeting and Execution
PPBES	Planning, Programming, Budgeting, and Execution System

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PPBH	Permanent Party Bachelor Housing
PPEP	Pollution Prevention Equipment Program
PPP	Plastic Parts and Products
PPV	Public Private Venture
PR	Program Review
PRMRF	Pentagon Reservation Maintenance Revolving Fund
PRV	Plant Replacement Value
PSD	Personnel Support Detachments
R&M	Restoration and Modernization
RAP	Relocation Assistance Program
RDT&E	Research Development Test & Equipment
RECAP	Recapitalization
RF	Radio Frequency
RFP	Requests for Proposals
RFQ	Requests for Qualifications
RIK	Replacement in Kind
ROC	Required Operational Capability
RODS	Recreational/Off-Duty Safety
ROI	Return On Investment
RPM	Real Property Maintenance
RPN	Reserve Personnel, Navy
RSEPA	Range Sustainability Environmental Program Assessment
RSIP	Regional Shore Infrastructure Planning
SAC	School Age Care
SALT	SYSCOM AT/FP Leadership Team
SAR	Search and Rescue
SAVI	Sexual Assault Victim Intervention
SDWA	Safe Drinking Water Act
SEAP	Spouse Employment Assistance Program
SECNAV	Secretary of the Navy
SIC	Special Interest Code
SII	Special Interest Item
SIM	Shore Installation Management
SIPB	Shore Installation Programming Board
SL	Service Level (replaced by Capability Level)
SME	Subject Matter Expert
SMRD	Shore Manpower Requirements Determination
SOH	Safety and Occupational Health
SORTS	Status of Resources and Training System
SPWG	Strategic Plan Working Group
SRM	Sustainment, Restoration & Modernization
SSA	Source Selection Authority
SSPB	SIM Strategic Planning Board
STARS/FL	Standard Accounting and Reporting System/Field Level

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TACAN	Tactical Air Navigation System
TAMP	Transition Assistance Management Program
TAP	Transition Assistance
TEMC	Transportation Equipment Management Centers
TFE	Task Force Excel
TFR	Total Facility Requirement
TOA	Total Obligation Authority
TPU	Transient Personnel Unit
TQL	Total Quality Leadership
TRI	Toxics Release Inventory
TRS	Tactical Range System/Training Resources Strategy
TYCOM	Type Command
UIC	Unit Identification Code
UMC	Unspecified Minor Construction
UP	Utilities Privatization
USA	Utilization, Support, and Accountability
VV&A	Verification, Validation, and Accreditation